

**SUMMARIZED MINUTES
SCOTTSDALE TRANSPORTATION COMMISSION
STUDY SESSION**



**THURSDAY, MAY 18, 2006
KIVA CONFERENCE ROOM – CITY HALL
3939 N. DRINKWATER BOULEVARD
SCOTTSDALE, ARIZONA 85251**

CALL TO ORDER

The study session of the Scottsdale Transportation Commission was called to order by Chairman Gilliland at 5:36 p.m.

ROLL CALL

PRESENT:	Chair Mark Gilliland Commissioner William Howard Commissioner Matthew Taunton Commissioner J. David Hill
ABSENT:	Commissioner Kelly McCall Vice-Chair Brian Davis
STAFF PRESENT:	Rose Arballo, Transportation Commission Coordinator Dave Meinhart, Transportation Planning and Transit Director Paul Porell, Traffic Engineering Director Teresa Huish, Principal Transportation Planner Debra Astin, Transit Manager Luis Santaella, City Attorney
OTHERS:	Paul Basha, Morrison Maierle Charlie Hales, HDR

1. **REVIEW OF TONIGHT'S REGULAR MEETING AGENDA**

• **Review of Changes to Bylaws and Ordinance**

Mr. Luis Santaella of the City Attorney's Office outlined how proposed changes to an ordinance can be placed on the agenda of a City Council meeting, noting that in the present case probably the most effective method would be to have staff ask the City Manager to place it on the agenda.

Mr. Santaella reviewed the notice requirement of the Open Meeting Law, stating that the City policy is for ten days' notice, although the legal requirement is 24 hours. He suggested that it is better not to limit the Commission's flexibility by amending the bylaws to state 10 days (excluding weekends and holidays) in case an emergency arises.

Chairman Gilliland initiated a discussion on the role of Roberts Rules of Parliamentary Procedure, noting that the Commission needs some discretion. Mr. Santaella noted that three approaches the Commission might adopt are:

- 1) The Chairman decides questions of procedure
- 2) The Commission follows Roberts Rules of Parliamentary Procedure
- 3) At the discretion of the Chairman, Roberts Rules of Parliamentary Procedure could be followed

Transportation Planning and Transit Director Mr. Dave Meinhart advised that Transportation General Manager Ms. Mary O'Connor would like the Commission to consider the option of acting on the Ordinance tonight or alternatively consider holding off to a later date, in case other concerns surface as part of the Transportation Master Plan development process.

Commenting that at previous meetings there had appeared to be some urgency to the process, Chairman Gilliland asked Mr. Santaella for his input. Mr. Santaella replied that City departments are also reviewing their ordinances. The proposed changes would modernize the language of the Ordinance governing the Commission. He felt it would be preferable to revise the Ordinance before completing the Transportation Master Plan.

Chairman Gilliland clarified that the Commission can adopt changes to its bylaws itself, but would vote to forward a recommendation to City Council to change the Ordinance. Mr. Santaella suggested it would be wise to have separate votes on these two questions.

- **Transportation Master Plan Update**

Mr. Meinhart indicated that Ms. Huish and Mr. Hales would give an overview in the regular meeting.

- **Downtown Trolley**

Mr. Meinhart announced that a guest presenter from Asylum Pipeline would address the regular meeting regarding marketing trolley services. He added that staff are recommending not discussing possible route changes before the fall because of construction delays at the Marshall Way Bridge.

- **Neighborhood Traffic Management Policies and Procedures**

Mr. Meinhart stated that Mr. Porell and Mr. Basha will make a presentation.

Mr. Meinhart noted that Commissioner McCall sent written comments and is concerned about the second time period for public comment not being on the agenda.

Ms. Arballo reported that she and Ms. O'Connor had met with Mr. Santaella to discuss Commissioner McCall's concerns. Mr. Santaella suggested that the Commission keep just one public comment opportunity on the agenda. She undertook to follow up with Mr. Santaella for clarification. The item, "Commissioners' Comments" has been added back into the agenda.

Commissioner Taunton asked about appointment of new members to the Commission. Mr. Meinhart replied that Council appointed Andrea Michaels starting in June and Josh Weiss starting in July. Commissioner McCall was reappointed to the Commission.

ADJOURNMENT

With no further business to discuss, the study session of the Scottsdale Transportation Commission adjourned at 6:00 p.m.

***NOTE: VIDEO AND/OR AUDIO RECORDINGS OF SCOTTSDALE TRANSPORTATION COMMISSION MEETINGS ARE AVAILABLE FROM THE SCOTTSDALE TRANSPORTATION DEPARTMENT FOR UP TO SIX MONTHS FOLLOWING THE MEETING DATE.**

IN ACCORDANCE WITH PROVISIONS OF THE ARIZONA REVISED STATUTES, THE SUMMARIZED MINUTES OF THE TRANSPORTATION COMMISSION MEETINGS ARE NOT VERBATIM TRANSCRIPTS. ONLY THE ACTIONS TAKEN AND DISCUSSION APPEARING WITH QUOTATION MARKS ARE VERBATIM.

SUBMITTED BY:

A/V Tronics

Officially approved by the Transportation Commission on June 15, 2006